

CITY OF RED WING AIRPORT BOARD BYLAWS

I. **NAME**

The name of this organization shall be the Red Wing Airport Board, as established by the City Council of the City of Red Wing, Minnesota and in accordance with City Code, Section 2.33.

II. **PURPOSE**

To recommend policy and guidelines for the operation and maintenance of the airport. To encourage economic, recreational and community development, and to enhance strong local and regional involvement in these actions.

III. **MEMBERS**

The Airport Board shall consist of seven members; four of whom shall be residents of the City of Red Wing, one of whom shall be a Goodhue County, Minnesota resident and taxpayer of the City of Red Wing or hangar lessee, and two shall be residents of Pierce County Wisconsin. Preference shall be given to residents of the townships of Isabelle and Trenton.

IV. **TERM**

Board Members shall serve for a term of three (3) years. No Member shall serve more than two consecutive full terms.

V. **OATH OF OFFICE**

Each Member of the Board, before entering upon the duties of the Board, shall take and subscribe to an Oath of Office.

VI. **VACANCIES**

Vacancies occurring on the Board shall be filled by appointment of the Mayor and confirmed by the City Council. Any Member who ceases to be a resident of their area of representation shall be deemed to have resigned and vacated the office.

VII. **REMOVAL FROM OFFICE**

Airport Board Members may be removed by two-thirds (2/3) vote of the City Council.

VIII. **OFFICERS**

The officers of the Board shall be a Chairperson and a Vice-Chairperson.

A. The Chairperson shall preside at all meetings of the Board, and shall be the official spokesperson thereof. The Chairperson shall have the authority to appoint committees and appoint members to committees

B. The Vice-Chairperson shall preside in the absence of the Chairperson, and shall share administrative duties of the Board with the Chairperson.

C. All officers shall be elected at the first regular meeting of the Board in January of each year. All officers shall hold office for one (1) year and until their successors are duly elected.

IX. MEETINGS

A. Regular meetings of the Board shall be held the first Wednesday of every month at the time determined by its members. The official site is established by the City Council to be in the Red Wing City Council Chambers.

B. Special meetings may be called by the Chairperson and one other Board Member on a seventy-two (72) hour notice. Written notice shall be given to all Members setting forth the purpose of the special meeting. Only those items on the agenda may be considered for approval or disapproval.

C. The Annual Meeting shall be held during the January Board Meeting each year. All officers shall be elected at the Annual Meeting.

X. QUORUM

A majority of all members of the Board shall constitute a quorum for the conduct of business at any regular or special meeting.

XII. ATTENDANCE

Three absences within a calendar year without notification to the Chairperson, Vice Chairperson or Airport Manager shall constitute a resignation.

XIII. AMENDMENTS TO THE BYLAWS

These Bylaws shall be reviewed by the Board at its Annual Meeting and may be amended as needed by a majority of the Board Members present at any regular meeting, provided ten (10) days written notice of the proposed amendments has been given.