



5-Year Plan of the Red Wing Heritage Preservation Commission 2023 to 2028

Submitted to the Red Wing City Council

(Date)

Purpose:

The Heritage Preservation Commission is a seven-member commission that makes recommendations to the City Council on matters pertaining to the historic aspects within the City of Red Wing. Interests include, but are not limited to: buildings, lands, archaeological sites, areas or districts to be designated and/or described for Heritage Preservation. The Commission protects designated buildings or districts from alteration or destruction through permit review with the Design Review Application. These "Design Reviews" are based on guidelines and criteria established in the City of Red Wing's Heritage Preservation Ordinance.

The Heritage Preservation Commission also works to educate the public by creating a greater awareness of the vast architectural and culturally significant sites that are part of Red Wing's heritage. Finally, the Commission encourages the rehabilitation and renovation of historic buildings and works with property owners to develop appropriate plans for proposed projects.

History of the Heritage Preservation Commission

On November 10, 1975 City Ordinance No. 62 was signed by Mayor Demetrius Jelatis, creating the Heritage Preservation Commission. The Red Wing Historic Site Committee was formed in 1967 and eventually became the current HPC. The Historic Site Committee members became the first commissioners of the Heritage Preservation Commission (HPC). The new commission had their first meeting on July 14, 1976.

The HPC since its conception has looked at preserving and publicizing the history and heritage of Red Wing in its historical and architecturally significant sites and buildings. Any changes made to the exterior of such buildings must be approved by the HPC before being completed.

Due to the HPC's ongoing preservation effort in Red Wing there are 24 sites on the National Register of Historic Places, three National Register Districts, and five locally designated Historic/Conservation districts as of 2022. The five locally designated districts include the St. James Hotel Historic District, the Downtown Historic District, the Historic Mall District, the West Residential Conservation District, and the South End Residential Conservation District.

Definitions for the 5-Year Plan

Strategy: An overarching role or responsibility the board/commission does as part of its work.

Action: A specific action, activity, or priority the board/commission will accomplish.

Year: The year or years of a specific initiative. *Ongoing* means the action is continuous and not limited to a particular year.

Budget: The range of dollars an action is expected to cost.

0 = No dollars

\$ = \$1 to \$999

\$\$ = \$1,000 to \$3,000

\$\$\$ = \$3,001 to \$5,000

\$\$\$\$ = \$5,001 or more (a dollar amount will be noted if higher than \$7,000)

Staff Time: The estimated staff liaison time an action is estimated to take.

None = No additional time

Small = 5 hours or less

Medium = 6 to 15 hours

Large = More than 15 hours

Equity: How the board/commission will consider the input and experiences of all in Red Wing.

1 = The group will **collect input or feedback from more people** so a wider variety of ideas and thoughts are considered. This may involve using surveys, gathering input at public meetings, hosting events, attending community groups to learn, etc. This may include partnering with organizations, community members, and/or boards and commissions.

2 = The group will **increase its promotion, publicity, or education in a wider variety of places** to reach more people in the community. This may include translating materials into Spanish.

3 = The group will **utilize data that identifies different population groups and how people are experiencing aspects of life** so that information can be considered during decision-making.

4 = The group will **lead or collaborate on an event or project that acknowledges history and/or provides representation or voice** to one or more identified groups*.

5 = The group will recommend to Council **a policy or practice that will improve the lives of more people.**

** "More people" or "identified groups" refers to those who are often under-represented or not focused on due to their age, race, color, creed, religion, national origin, sex, gender identity, sexual orientation, marital status, disability, status with regard to public assistance, and/or limited English proficiency. (These groups are identified by state and federal governments and are also included in the City of Red Wing's required Title VI Plan, approved by City Council on September 12, 2022.)*

Strategic Plan: This designates where the board/commission's actions fit with the goals of the City's 10-Year Strategic Plan.

2040 Plan: This designates where the board/commission's actions fit with the goals of the Red Wing 2040 Community Plan.

Red Wing Heritage Preservation Commission 2023-2028

Strategies	Actions	Year	Budget	Staff Time	Equity	Strategic Plan	2040 Plan
#1: Protect Designated Local Historic Properties, Sites, Buildings, and Cultural Resources Throughout the Community	(A) Design Review Administration and Enforcement	Ongoing	0	Large		1,24,25, 27	8.A.1. 4.C.1 4.B.1. 4.E.1
	(B) Pursue Adoption of Amendments to Chapter 16 Related to Historic Carriage House Survey Project	2023	\$	Medium	1	27	4.E.1.
	(C) Review and Pursue Adoption of Amendments to Chapter 16 and Chapter 11 Related to Signage Regulations and Signage Lighting that Impact Designated Districts	2023	\$	Large	1	27	4.E.1.
	(D) Discuss Art Initiatives Potential Impact on Historic Buildings and Districts	Ongoing	0	Small	1	45	10.B.2
#2: Continue to Survey and Identify Historic Properties, Sites, Buildings, and Cultural Resources Throughout the Community	(E) Meet with PIIC THPO to Discuss Collaboration Regarding Archeology Preservation	2023	0	Medium	1,4,5	60	12.A.4.
	(F) Consider Conducting a Neighborhood Survey in the College Hill Area	2025	\$\$\$\$	Large	1	27	4.E.1.
	(G) Consider an Updated NRHP Nomination Form for the G.A. Carlson Lime Kiln Site	2025	\$\$\$\$	Large	1,4	21, 27	7.C.9. 4.E.1.
	(H) Consider Policy Change - Local	2024	\$	Medium	1	27	4.E.1.

	Designation of Individual Properties (Not in Existing Historic/Conservation Districts)						
#3: Educate and Create Greater Awareness of Heritage Preservation Related Topics	(I) Implement Preservation Month Activities: Awards of Merit; Youth Educational Outreach/Activity; General Public Activity; Public Workshop/Educational Presentation	Ongoing	\$	Medium	1,2	27,58	4.E.1. 9.C.2. 12.D.2. 14.C.3.
	(J) Monitor and Improve HPC Web-Page	Ongoing	0	Small	2	64	12.A.1.
	(K) Meet with PIIC THPO Regarding the Creation of a Story Mapping App Regarding Native American History	2023	0	Medium	1,2,4	58,60	9.C.2. 12.D.2. 14.C.3. 12.A.4.
	(L) Participate in the Design of Phase 2 Improvements at He Mni Can/Barn Bluff Regional Park Related to the G.A. Carlson Lime Kiln Trail and Interpretation Project	2023	0	Large	1	21,23,58	7.C.9. 7.A.1. 7.A.2. 9.C.2. 12.D.2. 14.C.3.
#4: Maintain Certified Local Government Status and Provide Continual Education for HPC Members, Elected Officials, and Staff	(M) Complete Annual CLG Report and Submit to SHPO	Ongoing	0	Small	3		4.E.
	(N) HPC Member Attendance at the Annual State Preservation Conference	Ongoing	\$\$	Medium	1	72	4.E.
	(O) Host the Annual State Preservation Conference in Red Wing	2025 or Later	\$\$\$\$	Large	1,2	72	4.E.
	High Priority						